



**LATITUDE**  
COLLEGE

Become an inspiring leader with:

**BSB50420**

# Diploma of Leadership and Management



## STUDY IN DARWIN

Monthly intakes  
70 weeks duration

**\$11,500**  
costs  
(total)

**\$1,000**  
minimum  
deposit

**Monthly**  
payment  
plan

As a student of BSB50420 Diploma of Leadership and Management, you will acquire knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

### CORE UNITS

BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness

### ELECTIVE UNITS

BSBSUS511	Develop workplace policies & procedures for sustainability
BSBXCM501	Lead communication in the workplace
BSBWHS521	Ensure a safe workplace for a work area
BSBOPS501	Manage business resources
BSBCMM412	Lead difficult conversations
BSBFIN501	Manage budgets and financial plans

### YOU WILL LEARN HOW TO

- plan, organise, implement and monitor your own workload and the workload of others
- use communication skills to support individuals and teams to meet organisational or enterprise requirements
- plan, design and apply and evaluate solutions to unpredictable problems
- identify networking opportunities and develop operational strategies
- identify, analyse and synthesise information from a variety of sources

### MODE OF DELIVERY

- Face-to-Face / Online

[www.latitude.edu.au](http://www.latitude.edu.au) | [info@latitude.edu.au](mailto:info@latitude.edu.au)  
117/12 Salonika Street, Parap, Darwin NT 0820

**+61 08 6166 0698**

RTO 45880 | CRICOS 04033C



## ENTRY REQUIREMENTS

### *Academic & English:*

There are no formal academic entry requirements for this qualification.

However, International Students whose first language is not English will be tested prior to the commencement of the course. Latitude College requires an IELTS of overall 6.0 (or equivalent), or completion of full-time studies in Australia of a Certificate IV or above qualification or successful completion of the Latitude College English placement test.

## EXPECTATIONS

Applicants for the BSB50420 Diploma of Leadership and Management are expected to:

- Have access to a personal computer, including basic word processing, spreadsheets, email programs and internet search engines.
- Have a demonstrated capacity in learning, reading, writing, oracy and numeracy competencies to Level 4 of the Australian Core Skills Framework (ACSF), as well as digital literacy.

The above requirements could be demonstrated by applicants in a variety of ways such as:

- Successful completion of the equivalent to Australian high school year 12.
- Successful employment in a position that required use of computers such as an office environment.

## PATHWAYS INTO THE QUALIFICATION

Preferred pathways for candidates considering this qualification include:

- Relevant Certificate IV or other relevant qualification, or
- With vocational experience but without formal supervision or management qualification.

## CREDIT TRANSFER

Candidates may be eligible for credit towards this program from previous studies undertaken at another registered provider.

These options enable students to apply their leadership and management knowledge and skills in an integrated way into their current or developing vocational role. Students will have the opportunity to contextualise the concepts of leadership and management through assessment requirements of the core units of competency.

## PATHWAYS FROM THE QUALIFICATION

- BSB60420 Advanced Diploma of Leadership and Management or other Advanced Diploma qualifications.

## COURSE OUTCOMES

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. Their role will use communication skills to support individuals and teams to meet organisational or enterprise requirements. They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Please note enrolling in this course does not guarantee an education or migration outcome.

## JOB ROLES

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification are:

- Business Manager
- Sales Team Manager
- Human Resource Manager
- Office Manager

## SKILLS ON COMPLETION

- Communicating with industrial relations to promote the goals and objectives of the business.
- Leading, planning and supervising the performance of team members to develop team cohesion and to foster innovative work practices.
- Accessing and assessing information for accuracy and relevance.
- Developing strategies for minimising risks.
- Identifying networking opportunities and developing operational strategies to ensure the viability of the business.
- Instigating new or different work practices to improve productivity or service delivery.
- Allocating work to meet time and budget constraints.
- Developing critical skills in others.
- Prioritising tasks.
- Participating in professional networks and associations to obtain and maintain personal knowledge and skills.
- Using Systematically identifying learning and development needs.
- business technology to access, organise and monitor information.



## January

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## February

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## November

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2025 Intake Dates

Public Holidays

Holidays



## January

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## February

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## July

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## August

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## October

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## November

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2026 Intake Dates

Public Holidays

Holidays



## January

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## February

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## March

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2027 Intake Dates

Public Holidays

Holidays